

**Notice of Regular Meeting of the Board of Directors
Chambers County Public Hospital District No. 1
5:30 P.M. March 25, 2021
Bayside Community Hospital Conference Room
Agenda**

- **Call to Order**
 - a. Confirmation of a quorum.
 - b. Invocation.
 - c. Introduction of Guests.
 - d. Review and Approve Minutes of Previous Meeting(s) – February 23, 2021

- **Public Comment**-Speakers must sign in to speak. There is a three (3) minute time limit. At this time, any person with business before the Board of Directors not scheduled on the agenda may speak to the Board. This is a time for the Board to receive comments from the public, but not a discussion. No response by the Board is necessary and no formal action can be taken on these items at this meeting.

Consent Agenda

- Review and Approve Committee Reports
 - a. Compliance Report
 - b. Safety Committee

- Review and Approve Operational Reports
 - a. Chambers Community Health Center, Inc. (FQHC) Operations
 - b. Wellness Center at Bayside Operations
 - c. Contract Review

- Administrative Reports
CEO's Monthly Update Report
 - a. QIPP Program
 - b. \$20 million loan (how monies flow)
 - c. Medicaid 1115 Waiver Extension
 - d. Decision to Establish Clinic in Dayton
 - e. Mont Belvieu Property
 - f. THT Conference – July 22nd – 24th
 - g. TORCH Legal Corner Question of the Week
 - h. Governor Abbott's Executive Order
 - i. Email/Text Communication Compliance
 - j. Board Member Email address
 - k. LVN/RN
 - l. COVID Update/Screening Process
 - m. Nursing Updates – FEMA Nurses, Department Meetings, Culture

Old Business

None.

New Business

- Discuss, Consider and Take Action on if necessary, Financial and Statistical Reports
 - a. Chambers County Public Hospital District No. 1

Executive Session, if necessary –

Section 551.085: Certain Deliberations by the Governing Board of a Public Hospital.
Section 551.074: Personnel Matters.
Section 551.072: Deliberations about Real Property.
Section 551.071: Consultation with Attorney.



Pursuant to Subchapter D of the Texas Open Meetings Act, this Board reserves the right to discuss in Executive (Closed) Session, such matters, and subjects as are allowed under law.

- Considers and Take Action, if necessary, regarding Executive Session
- Other.
- Adjournment.

The next Board Meeting is scheduled for Tuesday, April 22, 2021, at 5:30 p.m. in the Conference Room at Bayside Community Hospital.

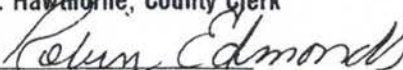


Submitted by: Ann Newton Administrative Assistant

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Heather H. Hawthorne, County Clerk

Recorded: 

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR
CHAMBERS COUNTY PUBLIC HOSPITAL DISTRICT NO. 1 HELD IN THE BAYSIDE
COMMUNITY HOSPITAL CONFERENCE ROOM ON MARCH 25, 2021, ANAHUAC,
CHAMBERS COUNTY TEXAS BEGINNING AT 5:32 P.M.**

A Regular Meeting of the Board of Directors of the Chambers County Public Hospital District No. 1 was conducted in the Bayside Community Hospital Conference Room, Anahuac, Texas on Thursday, March 25, 2021 beginning at 5:32 p.m. with the following Directors present:

Theresa Greco, Chairperson;
Marcia Smith, Vice Chairperson;
Leslie Turner, Secretary;
Geraldine Brown, Director
Mike Emmons, Director

Pursuant to a Notice under the Open Meetings Act duly filed and posted a full 72 hours prior to the opening of said meeting (a copy being placed amongst the files of the District).

Also present were William Kiefer, CEO/CNO; Paul Aslin, COO; Jay Hodges, CFO; Ann Newton, Administrative Assistant; Kaley Smith, Clinics Executive Director; Dr. Anthony Capili, MD, Chief of Staff; Dr. John Redman, MD, Clinics Medical Director

The meeting was called to order by Chairperson Greco and it was determined that a quorum was present. William Kiefer gave the invocation.

Previous Minutes: A motion was made by Secretary Turner and seconded by Director Brown to approve the minutes of February 23, 2021 as presented. Motion carried unanimously.

Consent Agenda:

Compliance – paired Natalie with a colleague and getting some training
Retaliation concerns. We have a compliance line to call. Chairperson Greco asked if we had a process to deal with any compliance issues. William said that we did.

Kaley Smith told the Board that they have interviewed some good Sports Medicine candidates. Also interviewed a real good Pediatrician and will have her for an onsite visit.

Xotchil is here and rotating through departments and shadowing other providers. She will be working on policies, purchasing equipment, ordering supplies, along with pricing on a colposcope.

FQHC eligible for \$2.6 million dollar grant. Official notice next week.

We will be able to use it for COVID related projects with some minor renovation. Up to \$500,000 President Biden Act. This is a 2 year grant that has to be used by then. We spend the money and then draw from the grant.

Director Brown asked if Kaley would be the overseer of the grant. Kaley said that she would be and that Elissa will track everything and that she is very specific.

Mr. Kiefer told the Board that Kaley has been writing/receiving grants for the organization for a while now.

QIPP:

- We have a total of 11 new nursing homes. Four will have a CHOW date of 4-1-21 and the other seven will have a 5-1-21 CHOW date.
- We are still waiting on word from the bank.
- Started at \$10,000,000 now \$20,000,000 Allegiance said they would fund the \$20,000,000 if we would put up \$4,200,000. We said no thank you.
- Jay Hodges & I know people from Legends bank in Bonham and they are working on the loan. They have reached out to a second lender Happy State Bank. Jay/Ann have sent the required information.
- Jay Hodges said he didn't think there were a lot of caveats. He said Bill Yarbrow with Legend Bank thinks there will be no problem and will be able to fund by 4-15-21 Secretary Turner asked how is the banks going to do it 50/50 Jay probably so.
- It is a possibility that HHSC who funds Medicaid will not fund the nursing homes while the CHOWS are being processed. We might have some Nursing Homes that need funding 4-14-21 which will have to come from our working capital.
- CHOWS are almost complete
- Paul Aslin is now responsible for the nursing homes and will be setting up meetings to go and visit each home. We have to make an onsite and then monthly involvement.
- HSM is the managing group that we currently use and we pay them 5%. Bonham hired someone internally to manage the homes for quality and save the 5%. At some point we may hire someone to do it ourselves and save the 5%.
- Bank accounts need to be set up for each nursing home. Sometimes monies will flow in to our account and will cause some reconciliation issues.
- Chairperson Greco asked what our contractual arrangement is with HSM. Mr. Kiefer said that it was 3 years and we will need this time to evaluate.
- October/November we will look for more nursing homes.

MD 1115 Waiver Extension:

- Has been renewed.
- Paul Aslin has had experience with this.
- CHIRPS/TIPS are still writing the rules/regulations at this time.
- Paul Aslin has done some preliminary calculations and it shows we may be eligible for \$900,000. We can participate on the hospital and clinic side.
- Application is due 4-5-21, there is not much to the application.
- Mr. Kiefer said that the Dayton site will help us due to the Medicaid population.

Decision to Establish Clinic in Dayton:

- It is now public. We went public on Wednesday at the managers meeting. Everyone was excited.
- I had discussion yesterday with City Manager/Mayor they're onboard with everything. They are excited for Chambers Health. They asked what can we do to help you. About moving out of the district and we have been doing so for 15 years. We were asked to come there. People will be asking about paying taxes in Anahuac and opening a clinic in Dayton.
- I need to circle back and talk to Judge Sylvia.

- Liberty/Dayton Hospital – visited with the CEO/COO with Paul Aslin and they were sad that Dayton had reached out to us. We committed to them that we want to partner with them. We told them we are open for a joint venture.
- Paul Aslin and I visited with the landowners and re-negotiated the rent options.
- We're moving forward and will be visiting with our attorneys CCHC/CCPHD Marcie/Kevin
- Chairperson Greco asked about the timeline to move into the Dayton area. William said probably 6-8 months faster if we can.
- Want it to be a FQHC and Kaley is working on that.
- Kaley Smith - In-scope we would be covered by FTCA and use federal funds. Need to get all new insurances, providers. Push the contract out a bit.
- We've had some thoughts on providers but nothing nailed down yet. There is a Nurse Practitioner that owns Aneres. There has been discussion about buying her practice and put a Chambers Health sign there. Visited with the owner of the Mont Belvieu Urgent Care by Iguana Joe's—had a good conversation. Chairperson Greco asked how much capital build out. William said around \$400,000. Director Emmons said that is an expensive build out. Director Emmons asked if there would be an x-ray room in clinic? William said no not at this time.
- Dr. Redman said that it would be important to be able to do lab/x-ray in Dayton. Director Emmons said we need to push this off as far as we can.
- \$150 a square foot without x-ray/lab. We committed to a 5-year lease. FP/Women's Health/Pediatrics

Mont Belvieu Property:

- Talked to some investors. They've reached out and looked at our land.
- Royal Palm property. City said no one wants it at this time and they are not willing to sell. They will let us know if someone is interested in purchasing the property. City said they would like it to be some type of healthcare.
- Working on putting money down on the property South of our property.
- Talked to Dr. Sami on Tuesday and had a good conversation with him. He had a power point that he had prepared for Dayton on the need for Cardiology in this area.
- WCMC re-model we have a meeting set up with Philo-Wilke for week after next.
- We have worked hard on the BHISD Direct Contracting. They have 1,000+ employees which are predominantly women. Dr. Poole wanted to know the needs of the staff. Paul put together a survey. In the first hour there was 225 surveys completed. Proposal/results from survey and see what comes of it.
- Jay Hodges/Paul Aslin and I will be out of the office for TORCH. I will be back in the office on Friday. The following week we will sit down with Barbers Hill and present the proposal.
- We have sent the proposal to Jennifer at FutureAlign to jazz it up for us. Lots of work has gone into this. Hopefully they will like the proposal and move forward.

THT Conference – July 22nd-24th:

- Board certification.

TORCH Legal Corner Question of the Week:

- Need to be mindful of the content of text messages. The opposing legal counsel can request your text messages.

- You cannot talk about business with each other, only at a posted meeting.
- You can only discuss organization matters only 1 on 1.

Governor Abbott's Executive Order:

- We are still masking because of being a healthcare system in clinical areas only.

Email/Text Communication Compliance: Discussed already.

Board Member Email Address:

- You now have a hospital email address that is attached to your personal account. It will not interfere with your personal account.

LVN/RN:

- I made a decision to move to hiring only RN's for Med-Surg.
- The LVN's that are here now can stay but we will not hire anymore.
- Will be making this change. Historically it has been RN/LVN/Aide. The cost will be more but we need to provide good care to our patients.
- We have 4 Swing Bed patients at this time. Malinda Albritton has been working diligently and thanks to Dr. Redman.

COVID Update/Screening Process:

- We have changed our screening process.
- We now have 2 questions compared to 9.
- Dr. Redman stated that it is good to see our patients back in the clinic.

Organizational Transformation:

- Paul Aslin will be sending out Pursuit of Excellence weekly.
- Creating a culture for our employees.
- It will be presented to the Senior Team and then send out to all employees. This will be included in your board packet and also on social media. Chairperson Greco said "Good Job Paul".

Director Emmons asked when is it projected to get started on the renovations of WCMC. Mr. Kiefer said that we will have a meeting in a couple weeks. He said that we may get a portable building so they can work on.

A motion was made by Vice Chairperson Smith and seconded by Director Emmons to approve the Consent Agenda as presented. Motion carried unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

Financial and Statistical Report:

Jay Hodges, CFO presented the financials.

A motion was made by Vice Chairperson Smith and seconded by Director Emmons to approve the Financial and Statistical Report as presented. Motion carried unanimously.

Executive Session: The Board of Directors met in Closed Executive Session under Section 551.085 at 7:50 o'clock p.m.

Open Session: The Board of Directors returned to Open Session at 9:05 o'clock p.m. No action taken.

Adjournment:

A motion was made by Director Emmons and seconded by Secretary Turner to adjourn the meeting at 9:07 o'clock p.m.

APPROVED this the 22, day of April, 2021.



THERESA GRECO, CHAIRPERSON
BOARD OF DIRECTORS



LESLIE TURNER, SECRETARY
BOARD OF DIRECTORS