

**Notice of Regular Meeting of the Board of Directors
Chambers County Public Hospital District No. 1
5:30 P.M. February 23, 2021
Tony's BBQ
Agenda**

- **Call to Order**
 - a. Confirmation of a quorum.
 - b. Invocation.
 - c. Introduction of Guests.
 - d. Review and Approve Minutes of Previous Meeting(s) – January 26, 2021

- **Public Comment**-Speakers must sign in to speak. There is a three (3) minute time limit. At this time, any person with business before the Board of Directors not scheduled on the agenda may speak to the Board. This is a time for the Board to receive comments from the public, but not a discussion. No response by the Board is necessary and no formal action can be taken on these items at this meeting.

Consent Agenda

- Review and Approve Committee Reports
 - a. Compliance Report
 - b. Safety Committee

- Review and Approve Operational Reports
 - a. Chambers Community Health Center, Inc. (FQHC) Operations
 - b. Wellness Center at Bayside Operations
 - c. Contract Review

- Administrative Reports
CEO's Monthly Update Report
 - a. CFO
 - b. COO
 - c. QIPP Nursing Home Update
 - d. QIPP Loan Update
 - e. Strategic Plan
 - f. West Chambers Building Schematic
 - g. COVID Vaccine
 - h. Merit Increases

Old Business

None.

New Business

- Discuss, Consider and Take Action on if necessary, Loan Document Review and Approval.
- Discuss, Consider and Take Action on if necessary, Marketing Plan

Executive Session, if necessary –

Section 551.085: Certain Deliberations by the Governing Board of a Public Hospital.

Section 551.074: Personnel Matters.

Section 551.072: Deliberations about Real Property.

Section 551.071: Consultation with Attorney.

Pursuant to Subchapter D of the Texas Open Meetings Act, this Board reserves the right to discuss in Executive (Closed) Session, such matters, and subjects as are allowed under law.

- Considers and Take Action, if necessary, regarding Executive Session

- Other.
- Adjournment.

The next Board Meeting is scheduled for Tuesday, March 25, 2021, at 5:30 p.m. in the Conference Room at the Wellness Center.



Submitted by: Ann Newton Administrative Assistant

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR
CHAMBERS COUNTY PUBLIC HOSPITAL DISTRICT NO. 1 HELD AT TONY'S BBQ ON
FEBRUARY 23, 2021, ANAHUAC, CHAMBERS COUNTY TEXAS BEGINNING AT 6:10 P.M.**

A Regular Meeting of the Board of Directors of the Chambers County Public Hospital District No. 1 was conducted at Tony's BBQ, Anahuac, Texas on Tuesday, February 23, 2021 beginning at 6:10 p.m. with the following Directors present:

Theresa Greco, Chairperson;
Leslie Turner, Secretary;
Geraldine Brown, Director;
Mike Emmons, Director;

Absent: Marcia Smith, Vice Chairperson

pursuant to a Notice under the Open Meetings act duly filed and posted a full 72 hours prior to the opening of said meeting (a copy being placed amongst the files of the District).

Also present were William Kiefer, CEO; Ann Newton, Administrative Assistant; Kaley Smith, MHA, Clinics Executive Director; Nellie Lunsford, Sue Hawthorne, Jay Hodges, Interim CFO; Paul Aslin, COO; Dr. Anthony Capili, M.D. Chief of Staff, John Redman, M.D.

The meeting was called to order by Vice Chairperson Greco and it was determined that a quorum was present. Dr. Redman gave the invocation.

Previous Minutes: A motion was made by Director Brown and seconded by Secretary Turner to approve the minutes of January 26, 2021 as presented. Motion carried unanimously.

Public Comment: None.

Consent Agenda:

CEO's Monthly Report:

Theresa told Kaley that the vaccine drive at the church across from West Chambers was great. Great Job to everyone involved.

William introduced Paul Aslin, the new COO and Jay Hodges, the new Interim CFO.

CFO – It can be difficult to recruit and retain a good CFO and that he is relieved to have Mr. Hodges on board as the new CFO, as he has decades of experience and is trustworthy. Mr. Hodges has been working on the QIPP loans. We thought it was going to be 5 nursing homes and several were added in at the end. There have been 11 nursing homes, making a total of 13. The loan has gone from \$10,000,000 to \$20,000,000, the CFO and COO were working on the details during the strategic planning session. Mr. Hodges, the Interim CFO, has a six (6) month contract at this time, which may lengthen into a full-time capacity, these discussion are ongoing.

COO – Mr. Aslin, joined us three (3) weeks ago. He stated that Mr. Aslin was very familiar with contracts from previous jobs. He will be working on the 1115 waiver, CHIRPS along with other projects.

QIPP Loan Update – In discussion with Allegiance Bank. Loan may be approved at the end of this week.

Strategic Plan – The CEO stated that the strategic planning event was a success.

Several administrative staff spent the day with representatives from Discovery Health (sister company to Durbin & Company, our current audit firm) so they could conduct a feasibility study.

Had a fantastic meeting with Greg Poole. Had discussions with folks from Dayton leaders about growth. We are committed to provide healthcare to our region. WCMC is our busiest system.

We are going to add a whole new service line. We have hired a provider that hopefully will start next week to build a Women's Health service. They will be helping us do a deep dive into the region.

Data/growth/migration. What services are leaving here to go somewhere else for healthcare.

WCMC Building Schematic – Mr. Kiefer stated that himself, Kaley, and Nellie have been meeting bi-weekly with PhiloWilke, the architect firm that designed both clinics. The CEO asked that the Executive Director provide a brief overview from the meetings and a rundown of the schematic drawings. Ms. Smith discussed that the plans would take the building from 12 to 24 exam rooms, improve the exterior providing more visibility and signage, and add additional and much needed parking spaces.

COVID Vaccine – The system is continuing to provide COVID vaccines to patients/community residents. There have been some delays due to the weather, but the vaccines are continuing to come in as schedules.

Merit Increases – Staff is accustomed to receiving merit increases around March of each year and the recommendation is to hold on raises this year. The new Human Resources Director is working on standing up a HR Department, review, revise, and create policies, refine our pay structures, and other engagement type activities for the employees.

Announcements: I have been interviewed by a couple newspapers about the weather/freeze. They were asking specific questions about water/power. We were featured in the El Paso Newspaper, Corpus Christi Caller Times, and Michigan.

I told them that we had a baby born at our hospital and that our hospital does not do Labor/Delivery.

Dr. Redman said that the nurses did a great. Linda a FEMA nurse which used to be Labor/Delivery nurse was on duty and helped out a lot. Credit to EMS as well.

William informed the Board that we had 10 inpatients in the hospital over the weekend and now we are at 8-9. We had our first Swing bed patient. Nellie was visiting the swing bed patient and she gave a testimonial to Nellie.

Secretary Turner – Said that we have people that do not know we have a hospital. We need signs. Need to talk to TXDot.

A motion was made by Secretary Turner and seconded by Director Brown to approve the Consent Agenda as presented. Motion carried unanimously.

OLD BUSINESS: None

NEW BUSINESS:

Loan Document Review and Approval: Discuss in Executive Session.

Marketing Plan: Discuss in Executive Session.

Executive Session: The Board of Directors met in Closed Executive Session under Sections 551.085 and 551.074 at 6:59 o'clock p.m.

Open Session: The Board of Directors returned to Open Session at 8:35 o'clock p.m.

A motion was made by Secretary Turner and seconded by Director Brown to approve securing a Loan to fund the Change of Ownership on eleven (11) new nursing facilities, and to fund the associated bi-annual Intergovernmental Transfers (IGT) as presented. Motion carried unanimously.

A motion was made by Director Emmons and seconded by Secretary Turner to approve the Marketing Plan as presented. Motion carried unanimously.

Adjournment:

A motion was made by Secretary Turner and seconded by Director Emmons to adjourn the meeting at 8:36 o'clock p.m.

APPROVED this the 25th day of March, 2021.



THERESA GRECO, CHAIRPERSON
BOARD OF DIRECTORS



LESLIE TURNER, SECRETARY
BOARD OF DIRECTORS