

**Notice of Regular Meeting of the Board of Directors
Chambers County Public Hospital District No. 1
5:30 P.M. June 24, 2021
Bayside Community Hospital Conference Room
Agenda**

1. **Call to Order**
 - a. Confirmation of a quorum.
 - b. Invocation.
 - c. Introduction of Guests.
 - d. Review and Approve Minutes of Previous Meeting(s) – May 26, 2021 and June 11, 2021

2. **Public Comment**-Speakers must sign in to speak. There is a three (3) minute time limit. At this time, any person with business before the Board of Directors not scheduled on the agenda may speak to the Board. This is a time for the Board to receive comments from the public, but not a discussion. No response by the Board is necessary and no formal action can be taken on these items at this meeting.

Consent Agenda

3. Review and Approve Committee Reports
 - a. Compliance Report
 - b. Safety Committee

4. Review and Approve Operational Reports
 - a. Chambers Community Health Center, Inc. (FQHC) Operations
 - b. Wellness Center at Bayside Operations
 - c. Contract Review

5. Administrative Reports
CEO's Monthly Update Report
 - a. Brand update
 - b. Strength Finder Training July 14 @ 8:30
 - c. Castle Development update
 - d. 501c3 update
 - e. COVID lottery
 - f. Mont Belvieu renovation
 - g. Quality update
 - h. IT update
 - i. DCDC grant 50K
 - j. Mont Belvieu lab update
 - k. Pursuit of Excellence

Old Business

None.

New Business

6. Discuss, Consider and Take Action on if necessary, Financial and Statistical Reports
 - a. Chambers County Public Hospital District No. 1

7. Discuss, Consider and Take Action on if necessary, List Jay Hodges and William Kiefer as signers for any resident trustee accounts on all new nursing homes.

8. Discuss, Consider and Take Action on if necessary, Dayton Proposal.

9. Discuss, Consider and Take Action on if necessary, HCA Care Collaboration Agreement.



10. Discuss, Consider and Take Action on if necessary, September Board Meeting Date.
11. Discuss, Consider and Take Action on if necessary, Signatory Addition (William Kiefer) to all Allegiance Bank Accounts.
12. Discuss, Consider and Take Action on if necessary, keeping the depository account at Allegiance Bank.

Executive Session, if necessary –

Section 551.085: Certain Deliberations by the Governing Board of a Public Hospital.

Section 551.074: Personnel Matters.

Section 551.072: Deliberations about Real Property.

Section 551.071: Consultation with Attorney.

Pursuant to Subchapter D of the Texas Open Meetings Act, this Board reserves the right to discuss in Executive (Closed) Session, such matters, and subjects as are allowed under law.

13. Considers and Take Action, if necessary, regarding Executive Session
14. Other.
15. Adjournment.

The next Board Meeting is scheduled for Thursday July 22, 2021, at 5:30 p.m. in the Conference Room at Bayside Community Hospital.



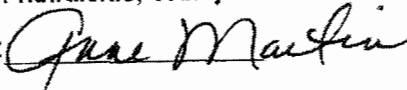
Submitted by: Ann Newton Administrative Assistant

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Heather H. Hawthorne, County Clerk

Recorded:



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR
CHAMBERS COUNTY PUBLIC HOSPITAL DISTRICT NO. 1 HELD IN THE BAYSIDE
COMMUNITY HOSPITAL CONFERENCE ROOM ON JUNE 24, 2021, ANAHUAC,
CHAMBERS COUNTY TEXAS BEGINNING AT 5:36 P.M.**

A Regular Meeting of the Board of Directors of the Chambers County Public Hospital District No. 1 was conducted in the Bayside Community Hospital Conference Room, Anahuac, Texas on Thursday, June 24, 2021 beginning at 5:36 p.m. with the following Directors present:

Marcia Smith, Vice Chairperson;
Leslie Turner, Secretary;
Mike Emmons, Director;

Absent:

Theresa Greco, Chairperson;
Geraldine Brown, Director;

Pursuant to a Notice under the Open Meetings Act duly filed and posted a full 72 hours prior to the opening of said meeting (a copy being placed amongst the files of the District).

Also present were William Kiefer, CEO/CNO; Paul Aslin, COO; Jay Hodges, CFO; Ann Newton, Administrative Assistant; Kaley Smith, Clinics Executive Director; Sue Hawthorne, The Progress.

The meeting was called to order by Vice Chairperson Smith and it was determined that a quorum was present. William Kiefer gave the invocation.

Previous Minutes: A motion was made by Secretary Turner and seconded by Director Emmons to approve the minutes of May 26, 2021 and June 11, 2021 as presented. Motion carried unanimously.

Consent Agenda:

Chambers Community Health Center, Inc. (FQHC) Operations:

- Kaley Smith, Clinics Executive Director discussed her Executive Director report,

CEO's Monthly Update Report:

Brand update:

- The new name and logo was revealed on Tuesday, June 22nd at the four locations.

Strength Finder Training July 14th @ 8:30 am:

- Handed out Strength Finder books
- Need to complete their assessment by using the code

Castle Development Update:

- Brett Balcerak with PhysioStaff is interested in joining with Castle
- Will be adding an ASC and an imaging center which will provide new sources of revenue

501c3 Update:

- At this time Mike and Theresa will move over to the 501c3 board

- We have recruited Gregg Poole and BJ Simon
- I have a meeting next week with a possible board member from Dayton

COVID Lottery:

- Two full-time employees and one part-time employees will be drawn at random for the COVID lottery in which the full-time employees would receive \$1,000 each and the part-time employee would receive \$250

Mont Belvieu Renovation:

- Kaley is working on getting the grants/funds in the correct buckets

Quality Update:

- Cathy is working on this and has had the first meeting

IT Update:

- Rick wanted to move forward his timeframe of retiring
- The new retirement date is 12-31-21 which both parties agreed upon
- We are working on the transition and we will be hiring internally
- We are working with a company called Mandry at this time. The lead person is someone that Jay and I worked with in the past and he will help with the interviewing process

DCDC Grant 50K:

- I attended this meeting and presented the Dayton Clinic to them and they are giving us a \$50K grant

Mont Belvieu Lab Update:

- CLIA certificate was approved
- New lab equipment has been ordered
- This will serve both Dayton/Mont Belvieu clinics
- Will be using a courier to transport from Dayton to Mont Belvieu

Pursuit of Excellence:

- a copy is in your packet
- We need to structure how we greet people and how we answer the phones
- I have challenged Paul to work on a solution and come up with a concept internally
- We will train our managers and they will be responsible for training their employees

A motion was made by Director Emmons and seconded by Secretary Turner to approve the Consent Agenda as presented. Motion carried unanimously.

Financial and Statistical Reports:

Jay Hodges, CFO informed the Board:

- May was a pretty good month for the system
- In Patient was slightly below last year

- OP volumes were significantly higher than last year
- Consolidated Income Statement
- \$547,764 greater than last May
- Deductions from revenue slightly higher
- Total expenses are only \$65,000 higher than last year
- Total Net Income is \$186,301 positive compared to \$369,698 negative last year
- Balance Sheet has Total Cash at \$14,527,589 which is a little lower than last year
- 317 days cash on hand which is outstanding
- Will be preparing for tax rate vote in August

Director Emmons said that the clinics are doing good. What can we do to get the hospital to do better? Mr. Kiefer said that we are sending out updates to 30 different hospitals. Hopefully we will be able to receive more Swing Bed patients from HCA. He said that we are beating the bushes. He also said that Janice and Malinda are going out visiting different hospitals as well. Director Emmons said that we have to minimize the loss.

A motion was made by Secretary Turner and seconded by Director Emmons to approve the Financial and Statistical Reports as presented. Motion carried unanimously.

List Jay Hodges and William Kiefer as signers for any resident trustee accounts on all new nursing homes:

A motion was made by Director Emmons and seconded by Secretary Turner to approve listing Jay Hodges and William Kiefer as signers for any resident trustee accounts on all new nursing homes. Motion carried unanimously.

Dayton Proposal: Paul we had talked about this at the last meeting but we did not vote it. Gene Arnold was the only bidder.

A motion was made by Director Emmons and seconded by Secretary Turner to approve the Dayton Proposal with Arnold Construction. Motion carried unanimously.

HCA Care Collaboration Agreement: presented last time and would like to move forward. Tons of things that come along with it. Training, Swing Bed, Telemedicine machine. Jay – it would always be the patients choice.

A motion was made by Director Emmons and seconded by Secretary Turner to approve the HCA Care Collaboration Agreement as presented. Motion carried unanimously.

September Board Meeting Date: William will be out of town at a conference for TORCH. Move to 9-30-21.

A motion was made by Secretary Turner and seconded by Director Emmons to approve the change of the September Board Meeting Date to September 30, 2021.

Signature Addition (William Kiefer) to all Allegiance Bank Accounts:

A motion was made by Secretary Turner and seconded by Director Emmons to add an Signature Addition (William Kiefer) to all Allegiance Bank accounts. Motion carried unanimously.

Keeping the depository account at Allegiance:

A motion was made by Secretary Turner and seconded by Director Emmons to table this item until a full board is present. Motion carried unanimously.

Adjournment:

A motion was made by Secretary Turner and seconded by Director Emmons to adjourn the meeting at 6:19 o'clock p.m. Motion carried unanimously.

APPROVED this the 28th day July, 2021.

THERESA GRECO, CHAIRPERSON
BOARD OF DIRECTORS

LESLIE TURNER, SECRETARY
BOARD OF DIRECTORS