

**Notice of Special Meeting of the Board of Directors
Chambers County Public Hospital District No. 1
2:00 P.M. May 19, 2022
OmniPoint Hospital Conference Room
Agenda**

1. **Call to Order**
 - a. Confirmation of a quorum.
 - b. Invocation.
 - c. Pledge.

2. **Public Comment**-Speakers must sign in to speak. There is a three (3) minute time limit. At this time, any person with business before the Board of Directors not scheduled on the agenda may speak to the Board. This is a time for the Board to receive comments from the public, but not a discussion. No response by the Board is necessary and no formal action can be taken on these items at this meeting.

3. Swear in Newly Elected Board Members.

4. Discuss, Consider, and Take Action, if necessary, to Elect Officers for District Board.

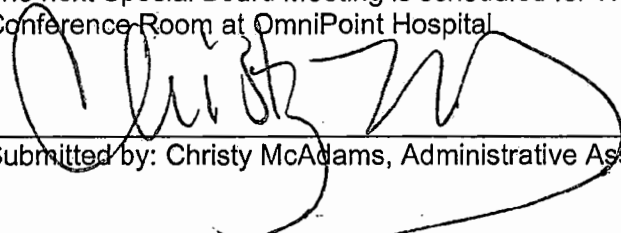
5. Discuss, Consider, and Take Action, if necessary, to adopt a new or amend the existing Spending Policy.

6. Discuss, Consider, and Take Action, if necessary, to adopt a new or amend the existing Policy for Preparation of Agenda for Meeting of Board of Directors.

7. Discuss, Consider, and Take Action, if necessary, to appoint a Finance Committee and, if needed, describe its function.

8. Adjournment.

The next Special Board Meeting is scheduled for Wednesday, May 25, 2022, at 12:00 p.m. in the Conference Room at OmniPoint Hospital


Submitted by: Christy McAdams, Administrative Assistant

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Heather H. Hawthorne, County Clerk

Recorded: 

2022-5807*

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR CHAMBERS COUNTY PUBLIC HOSPITAL DISTRICT NO. 1 HELD AT THE OMNIPOINT HEALTH HOSPITAL - CONFERENCE ROOM ON May 19, 2022, ANAHUAC, CHAMBERS COUNTY TEXAS BEGINNING AT 2:00 PM.

A regular meeting of the Board of Directors of the Chambers County Public Hospital District No. 1 was conducted at OmniPoint Health Hospital - Conference Room in Anahuac, Texas on Thursday, May 19, 2022, beginning at 2:01 pm with the following Directors present:

Leslie Turner, Secretary
Mike Emmons, Director
Geraldine Brown, Director
Andy Legg, Director
Linda Tinnerman, Director

Pursuant to a Notice under the Open Meetings Act duly filed and posted a full 72 hours prior to the openings of said meeting (a copy being placed amongst the files of the district).

Also Present were Paul Aslin, Interim CEO, Nellie Lunsford, Director of Business Development, Christy McAdams, Administrative Assistant, Natalie Clarke, Director of Human Resources, Elissa Lofgren, Executive Director of Clinics, Wayne Colson, Interim CFO, Heather Hawthorne, Gloria Roemer, Sue Hawthorne, Gil Boullion, Andy Legg family, Kevin Reed with Reed & Claymon via zoom

The meeting was called to order at 2:01 pm by Secretary Leslie Turner, and it was determined that a quorum was present. Mark Pagel gave the invocation.

Heather Hawthorne, Chambers County Clerk swore into office Linda F. Tinnerman and Andy Legg. The new board members took pictures and signed all documents in order to certify the new oath of office.

Election of Officers - A motion was made by Andy Legg to appoint Mike Emmons as Chairperson of the Board. Secretary Turner seconded the motion. Motion carried unanimously.

A motion was made to elect Andy Legg as Vice-Chairperson by Linda Tinnerman and seconded by Leslie Turner. Votes taken and there were votes by Emmons, Tinnerman, and Turner to approve the motion.

A motion was made by Leslie Turner to appoint Linda Tinnerman as Secretary and seconded by Andy Legg. Votes taken and there were votes by Emmons, Legg, and Turner to approve the motion.

Officers will be as follows:

Mike Emmons – Chairperson
Andy Legg – Vice-Chairperson
Linda Tinnerman - Secretary

Adopt a new or amend the existing Spending Policy – Chairperson Emmons brought a copy of Chambers County Purchasing Policy for the group to review. Vice- Chair Legg stated that after reviewing the policy

he recommended that the policy spending limit be moved to \$5,000. Colson mentioned that there are multiple contracts that we make payments on through the organization that are over that \$5k limit. Director Turner stated that those are already in place and will not be affected. The spending policy is for anything the organization purchases going forward. This means individual items not cumulative items. On any item that we can – we will need to get 3 bids so that the organization can get the best price, best quality, and best value to make the best business decision for the taxpayers.

A motion was made by Vice-Chair Legg to drop all dollar amounts on the existing spending policy to \$5,000 effective immediately, with the exception of any contract payments that are already approved; and in an emergency situation Aslin will need to contact Emmons for approval. The motion was seconded by Director Turner. Director Brown opposed. Motion carried.

Adopt a new or amend the existing Board Agenda Preparation Policy – Vice – Chair Legg stated that as the policy stands there must be 2 members in agreement to add an item to the agenda and it is his belief that out of respect to the board member and the taxpayer that elected him any one member should be able to act alone.

A motion was made by Vice-Chair Legg to change the verbiage in the Policy for Preparation of BOD Agenda to now read that any one member of the board can add an item to the next board agenda. The motion was seconded by Secretary Tinnerman. Director Brown opposed. Motion carried.

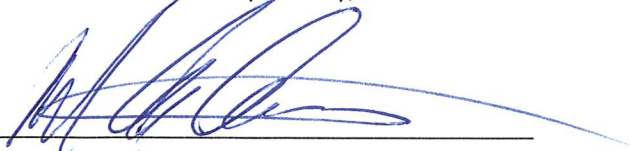
Chair Emmons stated that he has been in communication with Tommy Davis with Durbin and Co. and Davis is getting Mike information/guidelines about forming a financial committee for the Board. Aslin and Colson agreed that the hospitals that they worked at in the past both had Board Financial Committees.

A motion was made by Vice-Chair Legg to form a Board Finance Committee of Linda Tinnerman and Geraldine Brown. Motion was seconded by Director Turner. Motion carried unanimously.

Adjournment:

A motion was made by Director Brown to adjourn meeting and seconded by Secretary Turner at 3:22 pm. Motion carried unanimously.

Approved this 26th the day of May, 2022.

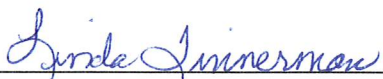


Mike Emmons, Chairperson
District Board of Directors

SECRETARY'S CERTIFICATE

I, Linda Tinnerman do hereby certify that: I am the Secretary of Chambers County Public Hospital District No. 1 DBA OmniPoint Health (hereinafter the "District") that these are true and correct minutes reflecting the discussion and actions of the Board of Directors of the District at a regular or special meeting held on the date shown above and entered in the permanent records of the District; that the meeting was duly and regularly called and held in accordance with the bylaws of the District.

IN WITNESS WHEREOF I have hereunto set my hand this 26th day of May, 2022.



Linda Tinnerman, Secretary