

**Notice of Regular Meeting of the Board of Directors
Chambers County Public Hospital District No. 1
5:30-P.M. April 28, 2022
OmniPoint Hospital Conference Room Agenda**

1. Call to Order

- a. Confirmation of a quorum.
- b. Invocation by Shawn Buser with First Baptist of Anahuac.
- c. Introduction of Guests.
- d. Review and Approve Minutes of Previous Meeting(s) – March 14, 2022.

2. Public Comment-Speakers must sign in to speak. There is a three (3) minute time limit. At this time, any person with business before the Board of Directors not scheduled on the agenda may speak to the Board. This is a time for the Board to receive comments from the public, but not a discussion. No response by the Board is necessary and no formal action can be taken on these items at this meeting.

3. Discussion of OmniPoint Health's Mission, Vision, and Values and Appreciation of March's recognized employees

Executive Session

The Board will meet in closed session pursuant to Section 161.032 of the TEXAS HEALTH AND SAFETY CODE to discuss and consider Medical Staff Reports, Rules, and Regulations, and Hospital Quality Assurance/Process Improvement Reports, Credentialing and Statistics, and, if needed, pursuant to Sec. 551.074 of the TEXAS GOVERNMENT CODE to discuss personnel matters, and pursuant to Sec. 551.071 of the TEXAS GOVERNMENT CODE to discuss with its attorney, either in person or by telephone, matters which require confidentiality pursuant to the attorney client privilege and, if applicable, under to Sec. 551.085 of the TEXAS GOVERNMENT CODE to discuss a proposed new service or product line.

Pursuant to Subchapter D of the Texas Open Meetings Act, this Board reserves the right to discuss in Executive (Closed) Session, such matters, and subjects as are allowed under Section 161.032 of the TEXAS HEALTH AND SAFETY CODE and/or Sections 551.0771, 551.072, 551.074 and 551.085 of the TEXAS GOVERNMENT CODE.

Return to Open Session

4. Administrative Reports

5. Committee Reports

- a. Compliance Report
- b. Safety Committee

6. Operational Reports

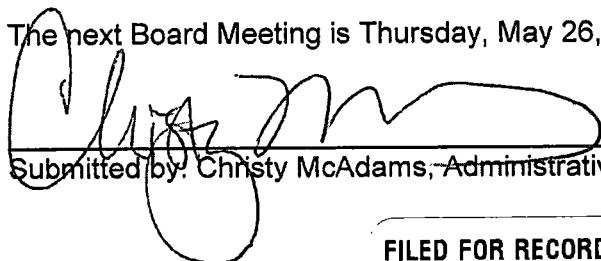
- a. FQHC Executive Director's Report
- b. Nursing Report



New Business

7. Discuss, Consider, and Take Action on, if necessary, Medical Staff Reports, Rules, and Regulations; Hospital Quality Assurance/Process Improvement Reports; Credentialing; and Statistics.
8. Discuss, Consider, and Take Action on, if necessary, Financials and Statistical Reports and receive a status report from the Auditor and the Interim CFO.
9. Discuss, Consider, and Take Action on, if necessary, Open Bank Accounts with Legend Bank for the 2 New Nursing Homes (Burnet Bay and Pasadena).
10. Discuss, Consider, and Take Action on, if necessary, Update the Record Retention Policy, specific to destroying checks within 60 days of deposit and not longer than 90 days.
11. Discuss, Consider, and Take Action on, if necessary, Contracting Temporary Financial Staff for amounts not to exceed \$35,000 per month.
12. Discuss, Consider, and Take Action on, if necessary, Review and approve property insurance premium for Chambers County Public Hospital District No 1.
13. Discuss, Consider, and Take Action on, if necessary, Interlocal Agreement to Provide Medically Necessary Health Care Services with Chambers County.
14. Discuss, Consider, and Take Action on, if necessary, Phone System Upgrade.
15. Discuss, Consider, and Take Action on, if necessary, Unitrends Microsoft Systems.
16. Discuss, Consider, and Take Action on, if necessary, Phone Calls Coming into the Clinics and how they are handled.
17. Discuss, Consider, and Take Action on, if necessary, Letter referencing legality of Dayton Clinic.
18. Other.
19. Adjournment.

The next Board Meeting is Thursday, May 26, 2022.


Submitted by: Christy McAdams, Administrative Assistant

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Heather H. Hawthorne, County Clerk

Recorded: 

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR CHAMBERS COUNTY PUBLIC HOSPITAL DISTRICT NO. 1 HELD AT THE OMNIPOINT HEALTH HOSPITAL - CONFERENCE ROOM ON April 28, 2022, ANAHUAC, CHAMBERS COUNTY TEXAS BEGINNING AT 5:30 PM.

A regular meeting of the Board of Directors of the Chambers County Public Hospital District No. 1 was conducted at OmniPoint Health Hospital - Conference Room in Anahuac, Texas on Thursday, April 28, 2022, beginning at 5:32 pm with the following Directors present:

Theresa Greco, Chairperson
Leslie Turner, Secretary
Mike Emmons, Director
Geraldine Brown, Director

Pursuant to a Notice under the Open Meetings Act duly filed and posted a full 72 hours prior to the openings of said meeting (a copy being placed amongst the files of the district).

Also Present were Paul Aslin, Interim CEO, Nellie Lunsford, Director of Business Development, David Odom, Director of IT, Christy McAdams, Administrative Assistant, Natalie Clarke, Director of Human Resources, Elissa Lofgren, Executive Director of Clinics, Wayne Colson, Interim CFO, Gloria Roemer, Sue Hawthorne, Gil Boullion, Rachel Hisler, Keitera Thompson, Ben Beaoui, Dr. Redman, Dr. Capili, Andy Legg, Linda Tinnerman, Kevin Reed with Reed & Claymon, Tommy Davis with Durbin, Shawn Buser

The meeting was called to order by Chairperson Greco, and it was determined that a quorum was present. Shawn Buser with First Baptist in Anahuac gave the invocation. We went around the room, and everyone introduced themselves.

The board reviewed the minutes for March 14, 2022.

A motion was made to approve the minutes as presented by Secretary Turner and Director Brown seconded the motion. The motion carried unanimously.

Aslin read the mission statement and introduced the March Employee of the Month, Keitera Thompson.

Executive Session:

A motion was made by Director Brown to adjourn to Executive Session and seconded by Secretary Turner at 5:40 pm. Motion carried unanimously.

A motion was made to exit Executive Session by Director Emmons and seconded by Director Brown at 6:15 pm.

Return to Open Session

Aslin gave his Administrative Report, Compliance Report, and Safety Report. Documents were reviewed by the board members. Director Emmons asked if we are using a new marketing company and Aslin

responded that we are now using SRJ to host our website. Odom was asked about hosting the website in-house and he stated that we cannot do it for the same low price as SRJ.

Operational Reports –Lofgren gave the group a quick review of grant reporting and renovations. Dental candidate is meeting with our team tomorrow. Renovation is in budget, but we are running about three weeks behind schedule. Chairperson Greco requested a copy of the data on UDS by month and zip code- Lofgren agreed to email the information.

Sarina Nickel, Director of Nursing, is out sick and unable to be present to give the Nursing Report. Aslin gave a quick review of the presentation Nickel provided. No questions.

New Business:

A motion was made by Director Emmons and seconded by Secretary Turner to approve the Medical Staff Reports Rules and Regulations, Hospital Quality Assurance Process Improvements Report, Statistics, and Credentialing. Motion carried unanimously.

• NEW-APPOINTMENT:

- **Ashley Davis, PA-C, Courtesy Staff:** Credentials for Ashley Davis, PA-C, Courtesy Staff were presented for review to the Credentials Committee. The Medical Staff Coordinator advised the members of Credentials Committee that Ashley Davis, PA-C is up to date on all certifications/license, has been queried in the National Practitioners Data Bank, Texas Board of Nursing and Office of Inspector General with no reports.
- **Shanna Bellamy, FNP-C, Courtesy Staff:** Credentials for Shanna Bellamy, FNP-C, Courtesy Staff were presented for review to the Credentials Committee. The Medical Staff Coordinator advised the members of Credentials Committee that Shanna Bellamy, FNP-C is up to date on all certifications/license, has been queried in the National Practitioners Data Bank, Texas Board of Nursing and Office of Inspector General with no reports.
- **Faisal Sami, MD, Consulting Radiologist:** Credentials for Faisal Sami, MD, Consulting Radiologist were presented for review to the Credentials Committee. The Medical Staff Coordinator advised the members of Credentials Committee that Faisal Sami, MD is up to date on all certifications/license, has been queried in the National Practitioners Data Bank, Texas Board of Nursing and Office of Inspector General with no reports.
- **Mohsin Ghadiali, MD, Consulting Radiologist:** Credentials for Mohsin Ghadiali, MD, Consulting Radiologist were presented for review to the Credentials Committee. The Medical Staff Coordinator advised the members of Credentials Committee that Mohsin Ghadiali, MD is up to date on all certifications/license, has been queried in the National Practitioners Data Bank, Texas Board of Nursing and Office of Inspector General with no reports.
- **Ammar Taha, MD, Consulting Radiologist:** Credentials for Ammar Taha, MD, Consulting Radiologist were presented for review to the Credentials Committee. The Medical Staff Coordinator advised the members of Credentials Committee that Ammar Taha, MD is up to date on all certifications/license, has been queried in the National Practitioners Data Bank, Texas Board of Nursing and Office of Inspector General with no reports.

• RE-APPOINTMENT:

- **Richard Herrington, RN, Allied Health Professional:** Credentials for Richard Herrington, RN, Allied Health Professional were presented for review to the Credentials Committee. The Medical Staff Coordinator advised the members of Credentials Committee that Richard

Herrington, RN is up to date on all certifications/license, has been queried in the National Practitioners Data Bank, Texas Board of Nursing and Office of Inspector General with no reports.

- **Voon Liaw, MD, Consulting Radiologist:** Credentials for Voon Liaw, MD, Consulting Radiologist were presented for review to the Credentials Committee. The Medical Staff Coordinator advised the members of Credentials Committee that Voon Liaw, MD is up to date on all certifications/license, has been queried in the National Practitioners Data Bank, Texas Board of Nursing and Office of Inspector General with no reports.
- **Pauline Bui, MD, Consulting Radiologist:** Credentials for Pauline Bui, MD, Consulting Radiologist were presented for review to the Credentials Committee. The Medical Staff Coordinator advised the members of Credentials Committee that Pauline Bui, MD is up to date on all certifications/license, has been queried in the National Practitioners Data Bank, Texas Board of Nursing and Office of Inspector General with no reports.

Tommy Davis, Auditor with Durbin & Company gave a financial report. Davis stated that the error in the financials seems to be a difference of 2M dollars. Cash has not been reconciled since June 2021.

However, the cash is already in the bank and money the organization has had from the original reports, is a positive 3M. Nursing Homes need to be audited as well. The good news is that we have a plan and are currently working to get everything reconciled and corrected. Financials must be complete and turned in to the Federal Clearing House Audit by June 30th.

Wayne Colson, Interim CFO stated that he is currently reviewing and making changes to the financial reports and has identified the errors. Next week we will have 2 other people here in house to help us correct the issues and get reports finished. Accounting department and Colson are working diligently to make sure everything is completed and accurate. Emmons stated that in the past there was a discussion with the County about assistance with indigent care cost and to be able to return to that discussion our organization needs factual numbers as soon as possible. Group agreed to set up a meeting with the county to resume discussions once financials are reported and accurate. Colson agreed to send weekly updates to the board regarding financials.

A motion was made by Director Emmons and seconded by Director Brown to open bank accounts with Legend Bank for the two new Nursing Homes – Focused Care of Pasadena and Focused Care Burnet Bay. Motion carried unanimously.

A motion was made by Director Brown and seconded by Secretary Turner to update the record retention policy specifically to state that organization will destroy checks within 60 days of deposit and not longer than 90 days, as long as that stays in compliance with the state requirements.

A break was taken from 7:10 to 7:16 pm.

A motion was made by Director Emmons and seconded by Secretary Turner to approve Aslin to contract temporary financial staff for amounts not to exceed \$35,000 per month to aid with completing the financials.

After reviewing the property insurance proposal for the district, there were many questions. Aslin will contact Patti Johnston with Healthsure and request that she be present at the next meeting to answer any additional questions. In the meantime, any answers Aslin obtains will be emailed to board to review before next meeting.

A motion was made by Director Brown to approve the Interlocal Agreement to Provide Medically Necessary Health Care Services with Chambers County. Motion was seconded by Director Emmons. Motion carried unanimously.

Odom requested that the Phone System Upgrade be tabled until May board meeting. Board agreed.

Unitrends Microsoft Systems were reviewed by Odom. This would be used as a backup device for the organization. Director Emmons requested that Odom send weekly updates to the board regarding IT infrastructure implementation status.

A motion was made to approve the Unitrends Microsoft System by Director Emmons and seconded by Secretary Turner. Motion carried unanimously.

Aslin and Lofgren agreed with the board that the phone tree call system and how phone calls are being handled at the clinic are an issue. Lofgren is working on a plan to restructure the registration clerks in order to change the phone system. Lofgren will present a new plan at the next board meeting.

The board reviewed the Letter from Reed Claymon in reference to the Dayton Clinic. Emmons stated that he was concerned about breaking the law by being in Dayton without the Liberty Hospital District inviting us to Dayton. Reed stated that he and his firm are here to protect our organization and if our hospital district were to lose – so would his firm. Reed stated that it is all water under the bridge now and if our organization wants to close the Dayton Clinic, we need a decision from the FQHC board to do so. Director Brown confirmed that the bottom line is that it was never illegally done. Gil Boullion from the FQHC Board stated that as far as he knew – the FQHC would not be in favor of closing the Dayton Clinic at this time.

Adjournment:

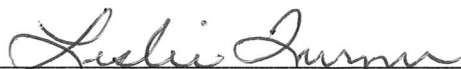
A motion was made by Director Brown to adjourn meeting and seconded by Secretary Turner at 8:35 pm. Motion carried unanimously.

Approved this 26th the day of May, 2022.

SECRETARY'S CERTIFICATE

I, Leslie Turner do hereby certify that: I am the Secretary of Chambers County Public Hospital District No. 1 DBA OmniPoint Health (hereinafter the "District") that these are true and correct minutes reflecting the discussion and actions of the Board of Directors of the District at a regular or special meeting held on the date shown above and entered in the permanent records of the District; that the meeting was duly and regularly called and held in accordance with the bylaws of the District.

IN WITNESS WHEREOF I have hereunto set my hand this 26th day of May, 2022.



Leslie Turner, Secretary