

**Notice of Regular Meeting of the Board of Directors  
Chambers County Public Hospital District No. 1  
5:30 P.M. June 23, 2022  
OmniPoint Hospital Conference Room  
Agenda**

1. **Call to Order**
  - a. Confirmation of a quorum.
  - b. Invocation.
  - c. Pledge.
  - d. Introduction of Guests.
  - e. Review and Approve Minutes of Previous Meeting –May 26, 2022, and June 9, 2022.
2. **Public Comment**-Speakers must sign in to speak. There is a three (3) minute time limit. At this time, any person with business before the Board of Directors not scheduled on the agenda may speak to the Board. This is a time for the Board to receive comments from the public, but not a discussion. No response by the Board is necessary and no formal action can be taken on these items at this meeting.
3. Discussion of OmniPoint Health's Mission, Vision, and Values and Appreciation of May's recognized employees.
4. Administrative Reports
5. Board Committee Reports
  - a. Chambers County Liaison Committee
  - b. Clinic Board Committee/Assignment
  - c. Policy and Procedure Committee
    - i. Random Drug Policy
    - ii. Travel Policy (see Old Business #10)
    - iii. Spending Policy (see Old Business #11)
6. Hospital Committee Reports
  - a. Compliance Report
  - b. Safety Committee
7. Operational Reports
  - a. FQHC Executive Director's Report

**Old Business**

8. Discuss, Consider, and Take Action on, if necessary, Property Insurance Policy Update, the Closure of Certain Storage Units and Distribution of Contents, and the Review/ approval of Flood Insurance for MB and Dayton.
9. Discuss, Consider, and Take Action on, if necessary, Bids and Purchase of CT Machine.
10. Discuss, Consider, and Take Action on, if necessary, Approval of revised Employee Travel Policy.

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11. Discuss, Consider, and Take Action on, if necessary, Adoption/revision of Spending Policy.

### **New Business**

12. Discuss, Consider, and Take Action on, if necessary, Financial Statements and Statistical Reports.
13. Discuss, Consider, and Take Action on, if necessary, Election of Investment Officer and required training.
14. Discuss, Consider, and Take Action on, if necessary, Leone Rehab Resources Management Contract.
15. Discuss, Consider, and Take Action on, if necessary, Multiview Financial Software Contract.
16. Discuss, Consider, and Take Action on, if necessary, Approval of ACO Participation Level for New Performance Year.
17. Discuss, Consider, and Take Action on, if necessary, moving the July Board Meeting from July 28<sup>th</sup> due to THT conference.
18. Discuss, Consider, and Take Action on, if necessary, establishing dates and topics for Strategic Workshops in July and August.
19. Consider and Take Action, if needed, to approve expenses in excess of the spending policy.

### **Executive Session**

The Board will meet in closed session pursuant to Section 161.032 of the TEXAS HEALTH AND SAFETY CODE to discuss and consider Medical Staff Reports, Rules, and Regulations, and Hospital Quality Assurance/Process Improvement Reports, Credentialing and Statistics, and, if needed, pursuant to Sec. 551.074 of the TEXAS GOVERNMENT CODE to discuss personnel matters, and pursuant to Sec. 551.071 of the TEXAS GOVERNMENT CODE to discuss with its attorney, either in person or by telephone, matters which require confidentiality pursuant to the attorney client privilege and, if applicable, under to Sec. 551.085 of the TEXAS GOVERNMENT CODE to discuss a proposed new service or product line.

Pursuant to Subchapter D of the Texas Open Meetings Act, this Board reserves the right to discuss in Executive (Closed) Session, such matters, and subjects as are allowed under Section 161.032 of the TEXAS HEALTH AND SAFETY CODE and/or Sections 551.071, 551.072, 551.074 and 551.085 of the TEXAS GOVERNMENT CODE.

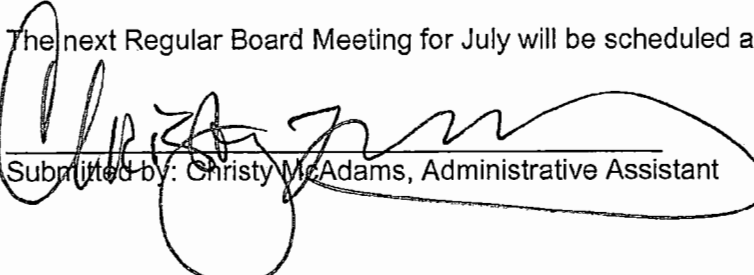
Return to Open Session

20. Discuss, Consider, and Take Action on, if necessary, Hospital Quality Assurance/Process Improvement Reports; Credentialing; and Statistics.

21. Other

22. Adjournment.

The next Regular Board Meeting for July will be scheduled at this meeting.

  
Submitted by: Christy McAdams, Administrative Assistant

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Heather H. Hawthorne, County Clerk

Recorded: 

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR CHAMBERS COUNTY PUBLIC HOSPITAL DISTRICT NO. 1 HELD AT THE OMNIPOINT HEALTH HOSPITAL - CONFERENCE ROOM ON June 29, 2022, ANAHUAC, CHAMBERS COUNTY TEXAS BEGINNING AT 5:30 PM.**

A regular meeting of the Board of Directors of the Chambers County Public Hospital District No. 1 was conducted at OmniPoint Health Hospital - Conference Room in Anahuac, Texas on Wednesday, June 29, 2022, beginning at 5:30 pm with the following Directors present:

Mike Emmons, Chairperson  
Andy Legg, Vice Chairperson  
Linda Tinnerman, Secretary  
Geraldine Brown, Director

Absent: Leslie Turner, Director

Pursuant to a Notice under the Open Meetings Act duly filed and posted a full 72 hours prior to the openings of said meeting (a copy being placed amongst the files of the district).

Also Present were Paul Aslin, Interim CEO, David and Denise Odom, Christy McAdams, Administrative Assistant, Natalie Clarke, Director of Human Resources, Elissa Lofgren, Executive Director of Clinics, Wayne Colson, Interim CFO, Torey Cotton, Radiology, Britney Strickland, Director of Medical Records, Ann Newton, Human Resources, Sue Hawthorne, Gloria Roemer, Tommy Davis with Durbin, Cody East, Karin Bradford, Kevin Reed with Reed & Claymon via zoom

The meeting was called to order by Chairperson Emmons, and it was determined that a quorum was present. Cody East gave the invocation. Linda Tinnerman led the pledges. We went around the room, and everyone introduced themselves.

Aslin stated that the May Employee of the Month, Brittany Evans, was unable to make the meeting and will be invited to the July meeting.

The board reviewed the minutes for May 26, 2022, and June 9, 2022.

A motion was made to approve the minutes as presented by Director Brown and Vice Chair Legg seconded the motion. The motion carried unanimously.

Aslin gave his Administrative Report, Compliance Report, and Safety Report. The board was given a copy of the smart goals for our leadership to review. The County's flyers show that the taxable value for the district is around 200 thousand more than last year. Reminder for the board to take security training – McAdams will email out the link.

**Board Committee Reports –**

Chambers County Liaison Committee – Legg stated that it would be hard to move forward with the county until we have our financials in order.

Clinic Board Committee/Assignment – Emmons stated that he is hoping that Secretary Tinnerman will be asked to join Director Brown on the Clinic Board in order to build that relationship. The entire board stated it would be nice to speak with the clinic board in a social setting.

Random Drug Policy – draft of a policy in the boards packet for review. The organization would need to find outside testing and bring some costs for more discussion. Vice Chair Legg would also like to see in the policy what the steps are for staff that tests positive.

Spending Policy – Change page 7 last paragraph \$25,000 to \$5,000

Hospital Committee Reports – Nothing to report on Compliance and Safety Committee is working on hurricane preparedness.

Operational Reports –Lofgren stated that the renovation of West Chambers Clinic is still under budget and still hoping for August completion. Lofgren stated that she must have financials to give to the grant programs by the end of their fiscal year which is August 30, 2022. We currently have almost \$700k in grants.

#### **Old Business:**

Property Insurance Policy Update– Aslin and Plant Operations Director, Noe Mejia, are still working together to eliminate some of the storage buildings and the contents. Mejia has emptied storage #10 completely and it has been scheduled to cancel services. The insurance provider has returned the property insurance payment amount since removing the storage buildings and adding Dayton. The premium is \$183,501.00

A motion was made by Director Brown to approve the insurance premium of \$183,501 and to give Noe Mejia the authority to handle the salvage and removal of contents in the storage buildings. Motion was seconded by Secretary Tinnerman. Motion passed unanimously.

A motion was made by Secretary Tinnerman and seconded by Vice Chair Legg to approve the additional flood insurance coverage for the Dayton and Mont Belvieu Clinics. Motion carried unanimously.

Purchase of CT Machine – Misty DeHoyos, Director of Radiology was asked to bring 3 bids back to the board in order to purchase a CT machine. DeHoyos was unable to attend the board meeting, however, she met with Aslin the day before in order to give him the 10 bids she obtained. DeHoyos also had members of her team visit a site in Liberty so they could view the functionality of the actual machine they were interested in buying. The price of the Toshiba machine the Radiology team is interested in is \$451,855 with a 4-5 month turn time to get the new machine up and working. Aslin believes that there are 2 grants that total \$325,000 that we can apply for to use toward CT purchase.

A motion was made by Director Brown to approve the purchase of the Toshiba Prime SP Aero 40 CT Machine in the amount of \$451,855. The motion was seconded by Secretary Tinnerman. Motion carried unanimously.

Employee Travel Policy – Done.

Spending Policy – Board Policy and Procedures Committee are still working on revisions.

A break was taken from 6:51 pm to 6:59 pm.

#### **New Business:**



Tommy Davis with Durbin and Company stated that a tremendous amount of work has been done to correct the financials. There are 22 bank accounts, and it is extensive amounts of information to review. Unfortunately, while going through the accounts another error was uncovered. The payroll taxes called the 941's have not been taken care of regularly. Usually when remitting taxes, one would send monies within 3 days of issuing payroll funds. Since this was not done – Davis believes that the district will get a bill for penalties and interest. Legg and Emmons stressed the importance of not only cleaning up the old but also keeping eyes on the everyday things to make sure nothing is going undone.

Election of Investment Officer – The board would like Aslin and 2 officers to make up this Investment Committee. PFIA – Public Funds Investment Act training is a 10 hour course and usually broken down into 2 days.

A motion by Director Brown was made to approve Aslin, Emmons, and Tinnerman as the Investment Officer Committee and approval of the cost of training for those 3 officers along with the future CFO yet to be named. Motion was seconded by Vice Chair Legg and motion carried unanimously.

Leone Rehab Resources Management Contract – Leone currently manages swing bed resources for 10 hospitals in Texas, including the Liberty hospital. The company will help increase our swing bed numbers by forming relationships with providers and getting patients more attention that they need. Emmons stated that we should review the stats on their success each meeting and form a decision before the end of the 90 day trial period.

A motion was made by Secretary Tinnerman to approve the Leone Rehab Resources Management Contract for a 90 day trail period. The motion was seconded by Director Brown. Motion carried unanimously.

Multiview Financial Software Contract – Tabled.

ACO Participation Level – Caravan Health and community-based hospitals use this Medicare program to benchmark savings and help meet quality measures. Then they pass along the savings to the physicians with quality results/patient care. Aslin recommended Option 3 where the organization participate in the level with no cost to us and we share the savings 50/50.

A motion was made by Secretary Tinnerman and seconded by Vice Chair Legg to approve ACO Participation Level Option 3. Motion passed unanimously.

A motion was made by Secretary Tinnerman to move the July 28<sup>th</sup> Board meeting (due to THT Conference) to July 11<sup>th</sup> beginning at 10am in the OPH Admin Conference Room. Motion was seconded by Vice Chair Legg and motion carried unanimously.

A motion was made by Secretary Tinnerman and seconded by Director Brown to hold a Strategic Workshop for the District Board of Directors on July 5<sup>th</sup> and August 4<sup>th</sup> at the OPH Community Center in the Theater Room beginning at 10am. Motion carried unanimously.

A motion to review and approve the following expenses in excess of the spending policy:

1)Evident CPSI – Software to add another General Ledger Account for Nursing Homes in the amount of \$8,600 as an operating expense and

2)Renewal of the existing plan with Tosoh Lab Equipment Service agreement for \$6,303.58

was made by Secretary Tinnerman and seconded by Vice Chair Legg. Motion carried unanimously.

**Executive Session:**

A motion was made by Secretary Tinnerman to adjourn to Executive Session at 8:16 pm and seconded by Vice Chair Legg. Motion carried unanimously.

A motion was made to exit Executive Session by Vice Chair Legg and seconded by Secretary Tinnerman at 8:52 pm. Motion carried unanimously.

Return to Open Session

**Adjournment:**

A motion was made by Secretary Tinnerman to adjourn meeting and seconded by Vice Chair Legg at 8:53 pm. Motion carried unanimously.

Approved this 11th the day of July, 2022.

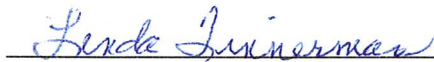


Mike Emmons, Chairperson  
Board of Directors

SECRETARY'S CERTIFICATE

I, Linda Tinnerman do hereby certify that: I am the Secretary of Chambers County Public Hospital District No. 1 DBA OmniPoint Health (hereinafter the "District") that these are true and correct minutes reflecting the discussion and actions of the Board of Directors of the District at a regular or special meeting held on the date shown above and entered in the permanent records of the District; that the meeting was duly and regularly called and held in accordance with the bylaws of the District.

IN WITNESS WHEREOF I have hereunto set my hand this 11th day of July, 2022.



Linda Tinnerman, Secretary