

**Notice of Regular Meeting of the Board of Directors  
Chambers County Public Hospital District No. 1  
5:30 P.M. September 22, 2022  
OmniPoint Wellness/Community Center  
Agenda**

1. **Call to Order**
  - a. Confirmation of a quorum.
  - b. Invocation.
  - c. Pledge.
  - d. Introduction of Guests.
  - e. Review and Approve Minutes of Previous Meeting – August 25, 2022, and September 6, 2022.
  
2. **Public Comment**-Speakers must sign in to speak. There is a three (3) minute time limit. At this time, any person with business before the Board of Directors not scheduled on the agenda may speak to the Board. This is a time for the Board to receive comments from the public, but not a discussion. No response by the Board is necessary and no formal action can be taken on these items at this meeting.
  
3. Appreciation of July and August recognized employees.
  
4. Administrative Reports
  - a. DON Replacement
  - b. Leone Swing Bed (7/13/22)
  
5. Board Committee Reports
  
6. Hospital Committee Reports
  - a. Compliance Report
  - b. Safety Committee Report
  - c. Marketing Report
  - d. Finance Committee
  
7. Operational Reports
  - a. FQHC Executive Director's Report

**Executive Session**

The Board will meet in closed session pursuant to Section 161.032 of the TEXAS HEALTH AND SAFETY CODE to discuss and consider Medical Staff Reports, Rules, and Regulations, and Hospital Quality Assurance/Process Improvement Reports, Credentialing and Statistics.

**Return to Open Session**

8. Discuss, Consider, and Take Action on, if necessary, Hospital Quality Assurance/Process Improvement Reports; Credentialing; and Statistics.



## Old Business

9. Discuss, Consider, and Take Action on, if necessary, CFO Candidates in-person interview.
10. Discuss and Update Status of Storage Buildings.
11. Discuss and Update Status of CT Rental and Floor Preparation.
12. Discuss and Update Status of new CEO Search.
13. Discuss, Consider, and Take Action on, if necessary, Approval of Proposed Budget.
14. Discuss, Consider, and Take Action on, if necessary, Approval of Proposed Tax Rate.

## New Business

15. Discuss, Consider, and Take Action on, if necessary, Provider Christmas Party.
16. Discuss, Consider, and Take Action on, if necessary, Physical Therapy Staffing Agreement and Management Agreement with Physio, Inc.
17. Consider and Take Action, if necessary, to review and approve expenses in excess of the spending policy.

## Executive Session

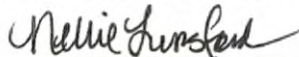
The Board will meet in closed session pursuant to Sec. 551.074 of the TEXAS GOVERNMENT CODE to discuss personnel matters, and pursuant to Sec. 551.071 of the TEXAS GOVERNMENT CODE to discuss with its attorney, either in person or by telephone, matters which require confidentiality pursuant to the attorney client privilege and, if applicable, under to Sec. 551.085 of the TEXAS GOVERNMENT CODE to discuss a proposed new service or product line.

Pursuant to Subchapter D of the Texas Open Meetings Act, this Board reserves the right to discuss in Executive (Closed) Session, such matters, and subjects as are allowed under Section 161.032 of the TEXAS HEALTH AND SAFETY CODE and/or Sections 551.0771, 551.072, 551.074 and 551.085 of the TEXAS GOVERNMENT CODE.

Return to Open Session

18. Adjournment.

The next Regular Board Meeting is scheduled for Thursday, October 27, 2022, at 5:30 pm in the OmniPoint Hospital Conference Room.



Submitted by: Nellie Lunsford, Business Development

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Heather H. Hawthorne, County Clerk

Recorded: Danni Wilber

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR CHAMBERS COUNTY PUBLIC HOSPITAL DISTRICT NO. 1 HELD AT THE OMNIPOINT HEALTH WELLNESS/COMMUNITY CENTER ON September 22, 2022, ANAHUAC, CHAMBERS COUNTY TEXAS BEGINNING AT 5:30 PM.**

A regular meeting of the Board of Directors of the Chambers County Public Hospital District No. 1 was conducted at OmniPoint Health Wellness/Community Center in Anahuac, Texas on Thursday, September 22, 2022, beginning at 5:30 pm with the following Directors present:

Mike Emmons, Chairperson  
Andy Legg, Vice Chairperson  
Linda Tinnerman, Secretary  
Geraldine Brown, Director  
Leslie Turner, Director

Pursuant to a Notice under the Open Meetings Act duly filed and posted a full 72 hours prior to the openings of said meeting (a copy being placed amongst the files of the district).

Also Present were Paul Aslin, Interim CEO; Christy McAdams, Administrative Assistant; Natalie Clarke, Former Director of Human Resources; Elissa Lofgren, Executive Director of Clinics; Malinda Albritton, Social Worker; Karin Bradford, Controller; Janice Jircik, Marketing and Community Center, and husband Chris Jircik; Cari Griffin, IT; Nellie Lunsford, Business Development, and husband, John Lunsford; Pat Fuller; Sue Hawthorne; Blanca Puga, Quality; Gloria Roemer; Sheila Rhame; Sandra DeQueant and husband; Gil Boullion and wife, Donna Boullion; Stefanie Haynes, Materials Management; Aleta Bettis, Pharmacy; Natalyn Royer, Accounts Payable; Gary Cook, ER Provider; Lolly Park; Rachel Hisler; Christi Morris, ER Provider; Ben Beaoui, Clinic Provider; and Kevin Reed with Reed & Claymon via zoom.

The meeting was called to order by Chairperson Emmons, and it was determined that a quorum was present. Director Brown gave the invocation. Leslie Turner led the pledges.

**Public Comment** – Former Director of Human Resources, Natalie Clarke read her resignation letter aloud to the board. She stated that over the last year she felt that things have changed into a toxic and hostile environment. She felt that the board overstepped by dictating what she could and could not address with her staff and who they would like terminated. Those things led her to tender her resignation and she hoped that the board could get out of their own way in the future.

Susan LeBlanc showed an awesome picture of her young son sporting a doctor's coat and stethoscope while receiving one of many lab tests while here at our facility. She reminded us that he is now a 26-year-old man, and our organization was vital to his medical needs growing up. She also told us that over the weekend a neighbor of hers had gotten ill around 2am and she rushed him into the Emergency Room. They believed he may be having a heart attack. Gary Cook, ER Provider, sent him straight over for a CT and within minutes knew that it was not his heart but his kidney that was the problem. Cook helped him get a direct referral and was having surgery the next day. Now he is pain free and healthy once again. Special thanks to Gary Cook for his care.

Rachel Hisler gave an illustration to the board to show how the tax rate and no new revenue system works. She stated that when property values increase, she believes the tax rates should, in turn decrease.

The board reviewed the minutes for August 25<sup>th</sup> meeting. No changes needed. The board will table the review of the September 6<sup>th</sup> minutes until the next meeting.

A motion was made by Vice Chair Legg to approve the minutes for August 25<sup>th</sup> as presented. Motion seconded by Director Brown. The motion carried unanimously.

Chair Emmons introduced the July Employee of the Month, Natalyn Royer with Accounts Payable. Karin Bradford stated that Royer is professional and respectful and keeps Accounts Payable flowing.

**Administrative Reports** - Aslin gave his Administrative Report. There are interviews being done for the Director of Nursing position. Leone swing bed is averaging 17 beds per month. Prior number was 11 per month. Malinda Albritton heads up the swing bed program and is doing a great job.

**Hospital Committee Reports** – Nothing to report for Compliance Report and Safety Committee. Marketing Report shows stats and events we have been involved with over the past month.

**Board Finance Committee** – Director Brown stated that the finance committee met with Aslin and Bradford to go over financials. Bradford reviewed cash on hand for this month and last month as a comparative view. At the last meeting, Legg was concerned that there was a 51% spike in employees and felt like that amount was not sustainable for the long term. Bradford pulled the records and showed that the numbers were skewed and presented as follows: Jan 2020 – 108.9 FTE; Jan 2021 – 116.8 FTE; June 2022 - 131 FTE; and July 2022 - 127.8 FTE. This report did in fact put Legg’s mind more at ease and he thanked Bradford for her research and explanation. Durbin and Company will be conducting our audit beginning October 17<sup>th</sup>. Bradford reviewed items that were over \$5k paid by the organization in the past month and it was shown that the reason those items were not brought for board approval was that they were either budgeted or contracted items. Chair Emmons stated that he believes once the PO System is in place beginning October 1<sup>st</sup> – we will be able to manage spending better. Bradford said that the QIPP loan balance is now at \$2.2M and we are on track to pay off that loan on by the December due date.

**Operational Reports** –Lofgren stated that construction on the MB Clinic is 3 weeks out and are currently under budget by \$90k. FTCA medical malpractice coverage has been redeemed for 2022-2023. Effective August 31<sup>st</sup>, the monovalent vaccines are no longer authorized for use as boosters. Lofgren stated that she hopes to get new vaccines in the next couple of weeks.

#### **Old Business:**

**CFO Candidates** – Aslin stated that the CFO candidate will be available to meet with the board members at 5pm on Thursday, September 29<sup>th</sup> at the OPH Admin Conference Room.

**Status of Storage Buildings** – Aslin stated that the organization only has 2 storage buildings at this time. Plant Operations is constantly monitoring items within.

**CT Rental and Floor Preparation** – Aslin said the new CT machine is scheduled for installation on October 14<sup>th</sup>. We have the temporary CT machine in place now. Flooring is being installed and training has already taken place.

**CEO Search** – Emmons said that we have 17 applicants so far. The CEO Search Committee will consist of the following members: Mike Emmons and Geraldine Brown (Board Members), Ann Newton and Xochitl Skibin (Hospital Employees), and Susan LeBlanc and Lucas Wilson (Community Members). The committee will help evaluate the candidates and give their recommendation to the Board of Directors.

**Proposed Budget** – Director Turner mentioned a document that Aslin had emailed to the board the prior week with financial information listed. He was concerned that the 2022 numbers did not look accurate. Bradford agreed that those figures were not correct. Chair Emmons stated that although he was grateful for all the work that had been done by Bradford to correct year 2021 financials, he was still frustrated because he felt like he was elected 2 years ago and since then all of the financials he has been given were incorrect. The board agreed that even though the 2022 numbers were not accurate, they would still like to receive that report weekly from Aslin in order to review 2021 figures. Vice Chair Legg stated that since Bradford has shown an increase in revenue, he believed that the board should adjust the number on the budget to reflect that increase. Legg went on to say that there has been some increase in salaries but without correct financial reports to compare against, it seems like we are slightly overstaffed. He believes that with efficiencies and attrition the organization can reduce full-time employees – therefore, reducing salaries on the budget. Secretary Tinnerman said it was not the board's position to see if there are too many employees or if those employees are doing their jobs. Legg stated that he was simply asking the board to adjust the revenue and doing so would then make it feasible to lower the tax rate.

A motion was made by Vice Chair Legg to amend the proposed budget to show Net Patient Revenue as \$15M. That would be a difference of \$1,695,503.08. Secretary Tinnerman seconded the motion. Motion carried unanimously.

A motion was then made by Director Turner and seconded by Vice Chair Legg to move that difference of \$1,695,203.08 to the contingency fund on the budget. That would make the total in the “Future Building/Tax Filing Penalty/QIPP Contingency Fund” \$4,858,385.03. Motion carried unanimously.

**Proposed Tax Rate** - A motion was made by Vice Chair Legg and seconded by Secretary Tinnerman to then change the proposed tax rate on the proposed budget from \$2,375,336.34 (rate of 0.27869) to \$2,014,991.62 (rate of 0.236412) by moving \$360,344.72 out of the contingency fund to cover the tax revenue adjustment. This motion will change the total in the “Future Building/Tax Filing Penalty/QIPP Contingency Fund” \$4,498,040.31. Motion carried unanimously.

#### **New Business:**

**Provider Christmas Party** – McAdams informed the board that originally the leadership team under William Kiefer had reserved the Monument Inn for December 17<sup>th</sup>. There were a couple of board members that could not make that date and once the leadership team re-examined the matter, they realized that this was only done once in the past. Christi Morris and Ben Beouei were in attendance and spoke to the board about past events held during Provider Appreciation Week. Subject was tabled until next month's board meeting.

**Physical Therapy Staffing and Management Agreement with Physio, Inc.** – Aslin stated that Physio has been with us for 10 years or more. The owner came to Aslin last year asking about increasing the rates. Since then, they have also discussed an alternative management agreement that would help them play a more active role. This subject was brought to the board in March but tabled. Physio is asking for help from our organization because they have now lost 6 of their therapists. Physio can not increase

employee pay if we do not increase rates. Director Turner asked Aslin if it would not be better to employ our own therapist and cut out the middle management. Aslin agreed that that is a consideration; however, our organization would then lose Physio's marketing and branding. Director Turner questioned who owned the equipment currently used – Aslin stated the equipment is owned by our organization. The board agreed that they would like Physio to prepare a proposal for them to consider. Aslin will report back to the group.

**Approve Expenses over \$5,000** – Cari Griffin with IT stated that this contract expense with ATSI would assist IT with reorganization of wiring. This company will come in and label, organize and clean up the wiring that has been installed over the last 70 years. Griffin stated that she had received 3 bids but had only brought one to the board for consideration, since this was her recommendation. Emmons stated that in the future, he would prefer seeing all three bids for review. Legg stated that Griffin should carefully monitor the bid because in some cases the scope can grow, and they may tack on fees. He suggested that she get everything in writing up front so that the job is clear.

A motion was made by Secretary Tinnerman to approve the cost of the ATSI invoice for the IT Department. Director Brown seconded the motion. Motion carried unanimously.

**Executive Session:**

A motion was made by Secretary Tinnerman to move into Executive Session at 7:50 pm and seconded by Vice Chair Legg. Motion carried unanimously.

A motion was made to exit Executive Session by Director Turner and seconded by Vice Chair Legg at 8:12 pm. Motion carried unanimously.

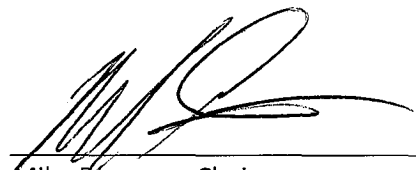
**Return to Open Session**

**Sleep Med** – A motion was made by Director Turner to approve Attorney Kevin Reed to pay Newport Health Network a total of \$5,000 in compensation. Motion was seconded by Secretary Tinnerman. Motion carried unanimously.

**Adjournment:**

A motion was made by Secretary Tinnerman to adjourn meeting and seconded by Director Turner at 8:14 pm. Motion carried unanimously.

Approved this the 17th day of November, 2022.



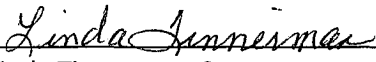
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Mike Emmons, Chairperson  
Board of Directors

SECRETARY'S CERTIFICATE

I, Linda Tinnerman do hereby certify that: I am the Secretary of Chambers County Public Hospital District No. 1 DBA OmniPoint Health (hereinafter the "District") that these are true and correct minutes reflecting the discussion and actions of the Board of Directors of the District at a regular or special meeting held on the date shown above and entered in the permanent records of the District; that the meeting was duly and regularly called and held in accordance with the bylaws of the District.

IN WITNESS WHEREOF I have hereunto set my hand this the 17th day of November, 2022.

  
\_\_\_\_\_  
Linda Tinnerman, Secretary